

From: [Beth Loureiro](#)
To: [Beth Loureiro](#)
Cc: [Alf Brandt](#); [Brooke Ellis](#)
Subject: PLEASE READ: IMPORTANT NJC COURSE ENROLLMENT INFORMATION - Judicial Leaders in Climate Science – Reno Conference 2024
Date: Tuesday, March 5, 2024 3:50:30 PM
Attachments: [image001.jpg](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.jpg](#)

Dear Course Participant,

This email confirms your enrollment in the Judicial Leaders in Climate Science – Reno Conference 2024. Please read on for additional information:

Agenda

This course starts on March 11, 2024 and concludes on March 14, 2024. The course agenda will be sent out to participants a week prior to the start date. In the meantime, please contact Alf Brandt [REDACTED] if you have any questions.

Vaccination

The Nevada System of Higher Education repealed the COVID-19 vaccination requirements for students, faculty and staff. The NJC has adopted this policy and proof of vaccination is no longer mandatory for our course participants. However, we encourage all participants, faculty and staff to stay up to date with their COVID-19 vaccinations. Vaccinations lower the risk of severe illness and boosters provide added protection against new subvariants.

Attendance Policy

The National Judicial College (NJC) has a responsibility to the funding agencies that sponsor your attendance. The NJC must ensure that the tax dollars spent on continuing education are utilized for maximum benefit. It is, therefore, the policy and practice of The NJC not to award a Certificate of Completion to any participant who is consistently tardy or fails to attend all educational sessions. applicable a refund of fees paid for the course may be requested. NJC is not responsible for any travel/lodging costs incurred in the event of a course cancellation. NJC reserves the right to limit the enrollment in any scheduled class.

Continuing Judicial or Legal Education Credits (CJE/CLE)

While NJC courses are nationally recognized by CLE Commissions or Boards, participants are asked to please follow their state's specific filing rules to have their CLE/CJE credits approved. The NJC provides each participant a uniform certificate of attendance form upon completion of applicable NJC courses detailing how many CLE/CJE hours may be possible. Participants are responsible for filing this form with their state's Continuing Legal Education Commissions or Boards where required. Your state may require you to pay a filing fee for CLE approval

The amount of CJE/CLE credit you are eligible to receive may be reduced if you are absent during any class sessions. If you need to leave during the class, please make the appropriate deduction from your CJE/CLE request.

Travel & Lodging

The NJC has made your hotel reservation. Please contact Alf Brandt [REDACTED] or Brooke Ellis [REDACTED] if you have any questions about your lodging arrangements.

Bus, Taxi, and Rideshare Transportation Downtown Hotels to NJC and Return

If you are attending a course at The National Judicial College (NJC) we strongly encourage you to use the public transportation bus service or UBER, LFTY or taxi (at your expense) for your transportation needs to and from the university/downtown hotel.

If you're staying in one of the downtown hotels and want to use public transportation, you may take the RAPID Virginia Line, a city bus that runs in a continuous loop from the UNR campus to the downtown hotel district. The route map can be found at <https://www.rtcwashoe.com/public-transportation/>. The closest bus stop to NJC is on Virginia Street, at the Lawlor Events Center stop. The National Judicial College Building is located on the northeast side of the UNR campus on the corner of Jodi and Evans Streets.

Parking Services

All parking on the University of Nevada, Reno campus requires parking permits. Should you choose to park your vehicle on campus your parking options are:

West Stadium Parking Garage - 16th Street and North Virginia Street

Purchase a permit from NJC at the reception window at \$6.00 per day or \$30.00 for the week and you may park on any floor in the West Stadium garage. Purchase permit on the 6th floor kiosk for \$6.00 per day and you may only park on the 6th floor.

Directions to West Stadium Parking:

To get to the West Stadium parking garage, take the Virginia St. Exit North off of I-80. If coming from downtown, stay on N. Virginia traveling north bound. Turn right on East 16th Street just past the Lawlor Event Center, keep right and signs will direct you into the parking garage. Should you choose you may drive directly to the NJC building (on the corner of Evans Ave. and Jodi Dr.) and see the staff member inside to issue you a daily or weekly parking permit for the West Stadium garage and then you will be directed to the garage where you may park on any floor.

Whalen Parking Garage - North Virginia Street

Purchase a permit from the pay & display on the 1st floor at \$2.00 an hour (limited to 4 hours maximum) and may only park on the first floor.

Parking meters - located next to the NJC building

\$2.00 per hour with a maximum of 4 hours. Metered rates are general and subject to change. Additional costs are posted on the meters for various hours.

Attire

Casual attire is appropriate during class sessions. Recommend bring a light jacket or sweater, as classrooms can get chilly. Please check www.weather.com for current information.

Courtesy to Faculty and Fellow Participants

Scheduled breaks will be offered during the class. Therefore, out of respect for your colleagues and speakers, we ask that you not read the paper, send or receive text messages, or engage in activities that may be distracting during class. Before class starts, we ask that you mute or turn off all electronic devices. If you must take a call during a presentation, please take the call outside the room. The amount of CJE/CLE credit you are eligible to receive may be reduced if you are absent during any class sessions. If you need to leave during class, please make the appropriate deduction from your CJE/CLE request.

NJC is On Call for You

Someone is available to answer your call. If you experience challenges while travelling to or from this program, and our office is closed, please contact us at [REDACTED].

Sincerely,

Beth Loureiro

Registrar

[REDACTED]



800.25.JUDGE *main* | [REDACTED] *direct*

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