

Judge Bonnie Sudderth

From: Keith Fisher [REDACTED] >
Sent: Friday, February 11, 2022 6:41 PM
To: Manuel Arrieta; [REDACTED] Peter T. Cahill; Judge Michael DiReda; Durkin, Thomas; Hon. Elizabeth Emerson; Serge Georges; Harmon, Thomas; [REDACTED]; [REDACTED] Laster, Travis (Courts); Mann, David; Montalbano, Joseph; Thomas Stockard [REDACTED] Judge Bonnie Sudderth; Lissette Toro Vélez; [REDACTED] Scott Jackson
Subject: ACTION REQUIRED: Judicial Leaders in Climate Science Course
Attachments: Participant_Confirmation_Form_2022.docx
Importance: High

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Dear Course Participant:

I'm writing to confirm your enrollment in the Judicial Leaders in Climate Science program. The first session will be held in Reno, Nevada, on March 14-17, 2022. We look forward to having you in the course. We apologize that uncertainties relating to COVID-19 and the omicron variant occasioned delay in sending out this logistical information. Due to improving conditions, we are proceeding with the course in-person.

You should plan to arrive in Reno on Sunday, March 13, 2022, and to depart either on Thursday afternoon March 17th (no earlier than 4:00 p.m.) or Friday, March 18th.

Booking your travel

Attached is a confirmation form that you should fill out and return. We must have confirmation of your travel arrangements to Reno **by close of business on Friday, February 18, 2022.**

We prefer that you use NJC's travel agent to book your flight. Please contact Becky Rose, NJC's travel coordinator, at [REDACTED], on or before February 18, 2022. If you want to book your own flight, drive, or take another form of transportation, please so indicate on the attached participant confirmation form. All self-booked travel must comply with NJC's travel policy and may not exceed \$600 without prior approval from the provost. Please send a copy of your reservation to Keith Fisher and Course Administrator, Erin O'Brien ([REDACTED]). Taxis, Uber, and Lyft are readily available for the short ride from the airport to your hotel, or from the hotel to NJC.

Your lodging

Using your travel arrangements, the NJC will reserve a room for you at the Whitney Peak Hotel, located in downtown Reno. The cost of your lodging will be billed to NJC directly. NJC's Course Administrator, Erin O'Brien, will e-mail you your confirmation. You will be asked to present a credit card upon check in and are responsible for all incidental expenses and for any nights before or after your authorized period of stay.

If you choose to stay at a different Reno hotel, you must book your own room and seek reimbursement not to exceed the allowable rate of \$102 plus tax per night.

COVID-19 Safety Protocols

In this current changing environment, masks are not currently required in the State of Nevada; however, we will continue to follow all state directives regarding mask usage. Please note that masks are required on all public transportation. All individuals, including those who are fully vaccinated, may continue to wear well-fitted masks if they so choose, and masks may be required by some localities, tribal entities, and individual businesses.

Proof of COVID Vaccination

All faculty, staff and course participants are required to be vaccinated against COVID-19 (both doses where applicable). Participants attending will need to show their vaccination card prior to entering the NJC building. (It's a good idea to take a photo of yours with your smart phone in case you misplace the card.) To expedite the process, please e-mail a copy of your vaccination card Course Administrator Erin O'Brien ([REDACTED]) prior to arriving. Medical exemption and religious belief exception requests will be considered, but if approved may result in being subject to special requirements.

Course Sessions

This course will be held at the National Judicial College (NJC) building, which is located on the northeastern side of the campus of the University of Nevada at Reno. The street address is 1455 Evans, Street, Reno, Nevada (which is at the corner of Evans and Jodi Streets). Telephone: [REDACTED]. Website: www.judges.org. Classes will begin each day at 8:00 a.m. unless otherwise noted. The building opens at 7:30 a.m. and a continental breakfast will be provided each day. Lunch will be provided from 12:00 p.m.-1:00 p.m. each day of the course. There will be a dinner for all course participants on Wednesday night, March 16, at Wild River Grille. Further details will be provided at the course.

Course Agenda

We will be sending you a detailed course agenda for the March 14-17 session, along with additional information, by the end of this month.

Note on Travel Reimbursement

NJC has a responsibility to the funding entities that are sponsoring and subsidizing your attendance. To receive your travel reimbursement, you must attend the entirety of this in-person session, March 14-17.

Once again, we congratulate you on having been selected by your jurisdiction to participate in the *Judicial Leadership in Climate Science* program. We are grateful for your contributions in supporting our mission of making the world a more just place by educating and inspiring its judiciary. The time and effort you expend toward the course's success is greatly appreciated.

Cordially yours,
Keith



Keith R. Fisher
Distinguished Fellow

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THE NATIONAL  JUDICIAL COLLEGE

Making the world a more just place by educating and inspiring its judiciary