

**From:** [Keithley, Clare, Judge](#)  
**To:** [Alf Brandt](#)  
**Subject:** Accepted: JLCS Action Planning

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Hi Alf, my apologies but I have a calendar at 1:30 p.m. today. I will join for the first 15 minutes and then I will have to leave. I overlooked the rescheduled time for today and thought we were meeting at Noon. Again, very sorry to miss out.

Best,

Clare