

Action Plan Template *Example* – Judicial Leadership in Climate Science

Goal: _____

Create an action plan that makes sense for your project, adapting the template below and/or drawing on additional resources. (If you want, you can include steps you've already taken in your plan so that you have a record of the overall progress toward the goal.)

Actions / Steps / Tasks Concrete, measurable, and attainable <i>(sequentially ordered)</i>	Responsible Person	Timeline <i>When due</i>	Resources Required + = available - = needed <i>(note plan to get the resource)</i>	Potential Barriers <i>Possible roadblocks/resistance.</i> <i>(Consider how to address barriers)</i>	Additional Notes
1.					
2.					
3.					
4.					
5.					
6.					

Consider your evaluation process: *How often should you evaluate progress? What are your benchmarks? Will it be clear when your goal has been reached?* **Consider the communication needed:** *Who needs to know what when? How will you motivate key people?*

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