

**From:** Domanico, Joseph [REDACTED]  
**Sent on:** Thursday, February 17, 2022 5:25:30 PM  
**To:** Keith Fisher [REDACTED]  
**Subject:** RE: NJC Environmental Pilot Training Program in Reno and Mystic  
**Attachments:** Justice Montgomery [REDACTED].jpg (3.1 MB), Justice Montgomery NJC Confirmation Form for Reno.pdf (1.01 MB)

Keith and Erin,

Attached is the Confirmation Form and [REDACTED] for Justice Montgomery. I will contact Becky Rose to make flight arrangements.

Thanks,

Joseph Domanico, Judicial Assistant  
Justice William G. Montgomery  
Arizona Supreme Court  
1501 West Washington  
Phoenix, Arizona 85007  
[REDACTED]

Dear Course Participant:

I'm writing to confirm your enrollment in the Judicial Leaders in Climate Science program. The first session will be held in Reno, Nevada, on March 14-17, 2022. We look forward to having you in the course. We apologize that uncertainties relating to COVID-19 and the omicron variant occasioned delay in sending out this logistical information. Due to improving conditions, we are proceeding with the course in-person.

You should plan to arrive in Reno on Sunday, March 13, 2022, and to depart either on Thursday afternoon March 17th (no earlier than 4:00 p.m.) or Friday, March 18th.

**Booking your travel**

Attached is a confirmation form that you should fill out and return. We must have confirmation of your travel arrangements to Reno **by close of business on Friday, February 18, 2022.**

We prefer that you use NJC's travel agent to book your flight. Please contact Becky Rose, NJC's travel coordinator, at [REDACTED], on or before February 18, 2022. If you want to book your own flight, drive, or take another form of transportation, please so indicate on the attached participant confirmation form. All self-booked travel must comply with NJC's travel policy and may not exceed \$600 without prior approval from the provost. Please send a copy of your reservation to Keith Fisher and Course Administrator, Erin O'Brien [REDACTED]. Taxis, Uber, and Lyft are readily available for the short ride from the airport to your hotel, or from the hotel to NJC.

### **Your lodging**

Using your travel arrangements, the NJC will reserve a room for you at the Whitney Peak Hotel, located in downtown Reno. The cost of your lodging will be billed to NJC directly. NJC's Course Administrator, Erin O'Brien, will e-mail you your confirmation. You will be asked to present a credit card upon check in and are responsible for all incidental expenses and for any nights before or after your authorized period of stay.

If you choose to stay at a different Reno hotel, you must book your own room and seek reimbursement not to exceed the allowable rate of \$102 plus tax per night.

### **COVID-19 Safety Protocols**

In this current changing environment, masks are not currently required in the State of Nevada; however, we will continue to follow all state directives regarding mask usage. Please note that masks are required on all public transportation. All individuals, including those who are fully vaccinated, may continue to wear well-fitted masks if they so choose, and masks may be required by some localities, tribal entities, and individual businesses.

### **Proof of COVID Vaccination**

All faculty, staff and course participants are required to be vaccinated against COVID-19 (both doses where applicable). Participants attending will need to show their vaccination card prior to entering the NJC building. (It's a good idea to take a photo of yours with your smart phone in case you misplace the card.) To expedite the process, please e-mail a copy of your vaccination card Course Administrator Erin O'Brien [REDACTED] prior to arriving. Medical exemption and religious belief exception requests will be considered, but if approved may result in being subject to special requirements.

### **Course Sessions**

This course will be held at the National Judicial College (NJC) building, which is located on the northeastern side of the campus of the University of Nevada at Reno. The street address is 1455 Evans, Street, Reno, Nevada (which is at the corner of Evans and Jodi Streets). [REDACTED]. Classes will begin each day at 8:00 a.m. unless otherwise noted. The building opens at 7:30 a.m. and a continental breakfast will be provided each day. Lunch will be provided from 12:00 p.m.-1:00 p.m. each day of the course. There will be a dinner for all course participants on Wednesday night, March 16, at Wild River Grille. Further details will be provided at the course.

## Course Agenda

We will be sending you a detailed course agenda for the March 14-17 session, along with additional information, by the end of this month.

## Note on Travel Reimbursement

NJC has a responsibility to the funding entities that are sponsoring and subsidizing your attendance. To receive your travel reimbursement, you must attend the entirety of this in-person session, March 14-17.

Once again, we congratulate you on having been selected by your jurisdiction to participate in the *Judicial Leadership in Climate Science* program. We are grateful for your contributions in supporting our mission of making the world a more just place by educating and inspiring its judiciary. The time and effort you expend toward the course's success is greatly appreciated.

Cordially yours,  
Keith

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**From:** Domanico, Joseph [REDACTED]  
**Sent:** Tuesday, February 15, 2022 12:53 PM  
**To:** Keith Fisher [REDACTED]  
**Cc:** Benes Z Aldana [REDACTED]  
**Subject:** RE: NJC Environmental Pilot Training Program in Reno and Mystic

Hi Keith,

I hope you are well.

Does it appear the in-person session in Reno is going to go? Should I start looking at air reservations?

Thanks,

Joseph Domanico, Judicial Assistant  
Justice William G. Montgomery  
Arizona Supreme Court  
1501 West Washington  
Phoenix, Arizona 85007

[REDACTED]

**From:** Keith Fisher [REDACTED]  
**Sent:** Tuesday, January 25, 2022 4:09 PM  
**To:** Domanico, Joseph [REDACTED]  
**Cc:** Benes Z Aldana [REDACTED]  
**Subject:** Re: NJC Environmental Pilot Training Program in Reno and Mystic

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Mr Domanico,

Thank you for your e-mail.

Within this coming week we shall be e-mailing to all the judges nominated by their respective jurisdictions for this program details about the program, including information about the scholarships and travel stipends. We may, because of the uncertainties caused by omicron, request that the program participants hold off just a little while longer on booking their air reservations for the in-person session in Reno March 14-17, but other than that, we've got you covered! 😊

We look forward to getting to know Judge Montgomery and will be in touch with him soon. Meanwhile, please don't hesitate to reach out if you have further questions.

Cordially yours,  
Keith



Keith R. Fisher  
*Distinguished Fellow*

[REDACTED]  
**Judicial College Building/MS 358 | Reno, NV 89557**  
**Manomet, Massachusetts; Arlington, Virginia**



[REDACTED]  
Making the world a more just place by educating and inspiring its judiciary

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**From:** Domanico, Joseph [REDACTED]  
**Sent:** Tuesday, January 25, 2022 5:56 PM  
**To:** Keith Fisher [REDACTED]  
**Cc:** Benes Z Aldana [REDACTED]  
**Subject:** NJC Environmental Pilot Training Program in Reno and Mystic

Mr. Fisher,

Justice Montgomery from the Arizona Supreme Court will attend this training. In order to arrange travel to Reno, when will the training conclude on March 17<sup>th</sup>?

Thanks,

Joseph Domanico, Judicial Assistant  
Justice William G. Montgomery  
Arizona Supreme Court  
1501 West Washington  
Phoenix, Arizona 85007  
[REDACTED]

REDACTED - MEDICAL INFORMATION

**PARTICIPANT CONFIRMATION FORM**

*Judicial Leadership in Climate Science*

**March 14-17, 2022**

**Reno, NV**

**\*\*\* PLEASE COMPLETE ALL PAGES \*\*\***

**NAME** William G. Montgomery **Title** Justice

**Email:** [REDACTED]

**Mobile Number:** [REDACTED]

NOTE: We ask for your mobile number in the event we need to get ahold of you the day you teach.

**I WILL BE USING NJC'S TRAVEL AGENT TO BOOK MY TRAVEL**

Please contact Becky Rose at [REDACTED]

**I WILL NOT BE USING NJC'S TRAVEL AGENT TO BOOK MY TRAVEL**

I will make my own arrangements and send you my itinerary  I will be driving

**AUTHORIZED PERIOD OF STAY: Sunday, March 13, 2022 through Friday, March 18, 2022**

**I REQUIRE LODGING**

**Whitney Peak**

**I DO NOT REQUIRE LODGING**

Not sure which to choose? Please go to our website at [www.judges.org/hotels](http://www.judges.org/hotels) to view the amenities of the hotels listed below. The NJC will cover your lodging expense (nightly rate plus taxes and fees) for your authorized period of stay at the Whitney Peak. Unless you request otherwise, we reserve NON-SMOKING KING rooms. If you have specific questions, please contact the Erin O'Brien at [erinobrien@judges.org](mailto:erinobrien@judges.org).

The NJC will NOT make any lodging arrangements on your behalf until this form has been returned and we have your travel itinerary from either you or our travel agent. Hotel nights requested before or after the authorized period of stay are self-pay and availability cannot be guaranteed. Once we receive your hotel confirmation number, this information will be sent to you.

Smoking (if available)  Non-Smoking

**YOUR CHECK-IN DATE:** 3/13/22 **CHECK-OUT DATE:** Preferably 3/17/22

**SPECIAL NEEDS/REQUESTS:** \_\_\_\_\_

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**Please mark your acknowledgement of Travel and Lodging Policy.**

**TRAVEL:** I understand and agree that should it become necessary to cancel my attendance at this program after the airline ticket has been purchased for me by The National Judicial College, I shall reimburse the College the entire cost of the ticket within 7 days of the cancellation. *Once an airline ticket is purchased, the NJC will not be responsible for any incurred costs as a result of a flight change.*

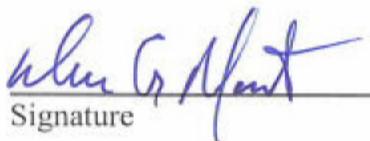
**NOTE: this form must be returned to the Course Administrator prior to making any travel arrangements.**

**LODGING:** I understand and agree that if I need to cancel or change my hotel reservation, I will do so a minimum of 3 business days prior to my arrival date. If I fail to do so and the NJC incurs any fees (e.g., a no-show fee, early departure fee, etc.), I agree to reimburse the NJC for these costs within 15 days of date of invoice.

**NOTE: the NJC will NOT confirm any lodging arrangements on your behalf until this form has been returned.** Once we receive your hotel confirmation number, usually two weeks prior to your stay, this information will be sent to you.

Please list any physical condition affecting classroom seating: \_\_\_\_\_

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 \_\_\_\_\_ Date 2-17-22

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This completed form must be returned to Erin O'Brien, course administrator, at [REDACTED] or fax to [REDACTED] as soon as possible. Thank you.